



## **CENTRAL BOARD OF SECONDARY EDUCATION**

*(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)*

**"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110092**

**Dated: 22.11.2013**

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**Subject : Tender for P&F of Modular Furniture for Regional Office at  
Thiruvananthapuram**

The CBSE intends to provide Modular Furniture for its Regional Office at Thiruvananthapuram. Reputed authorized/manufactures having 5 years experience and executed two works of 'similar nature' may apply alongwith the EMD of Rs. 10,000/- in the form of DD/BD in f/o the Secretary, CBSE Delhi. Tenders complete in all respect must be submitted latest by 29.11.2013 upto 2.00 p.m. & dropped in the tender box placed in the Regional Office, LIC Bldg. Pattom, Thiruvananthapuram. Incomplete & conditional tenders shall be summarily rejected. The Secretary, CBSE reserves the right to reject any or all the tenders without assigning any reason thereof.

**Consultant (Tech.)**

### **IMPORTANT INSTRUCTIONS TO THE TENDERERS**

1. Incomplete and conditional tenders shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. Interested Agencies shall be required to enclose all requisite documents alongwith catalogues etc.
4. Any additional information required by CBSE in respect of the work experience shall be submitted by the tenderers within three days, failing which the offer shall not be entertained.
5. Tenders received without EMD of Rs. 10,000/- in the form of a Demand Draft shall be summarily rejected.
6. The authorized signatory must quote his telephone & mobile numbers.
7. The tenders shall be opened on 29.11.2013 at 2.30 p.m.

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## TECHNICAL BID

Last date of submission: 29.11.2013  
Upto 2:00 p.m.

**Note :** : Tenderer must read the Important Instructions  
Instructions to the Tenderers before filling the particulars in this part.

### 1. Credentials of the Tenderers

1.1 Name of the Agency with .....  
Regn. No. ....

1.2 Office Address and .....  
Tel. No. ....

1.3 Name(s) of the Proprieter/ .....  
Partners .....

1.4 WCT No. ....

1.5 PAN No. ....

(with documentary evidence)

1.6 Annual turnover during last three years  
(2010-11,2011-12,2012-13) .....

supported with documentary evidence.....

### 2. Past Experience (preferable last three years).....

With all necessary documentary evidence.....

Such as copy of work order etc.

SL. Nos.	Year	Name of the Organization	Cost of the work (executed)	Officers Concd. In the Organization with T.No.	Period From
01.	2010-2011				
02.	2011-2012				
03.	2012-2013				

2.1 Has the firm been ever debarred/Black .....

Listed by any organization ? .....

If 'Yes' the details thereof. ....

1.2 Similar work in hand at Trivandrum or near-by cities.....

1.3 The organizational set-up including Technical infrastructure/staff strength in all the categories.  
.....

2.5 Particulars of Demand Draft annexed as Earnest Money  
.....

Amount : .....

DD Nos. : .....

Issuing Bank with date of issue : .....

(Signature of the tenderer)

With complete address and seal

Tel. No. : .....

Mobile No.: .....

Place : .....

Date : .....

<b>Schedule</b>				
Description	qty	unit	Rate	amount
<p>Providing modular particle board table. The top shall be made of 25 mm thick plain particle board duly edge banded and 0.5 mm thick backing laminate at the bottom with flat edges duly sealed with 2 mm thick PVC edge lipping. The sides &amp; modesty panel made of 18 mm prelaminated particle board duly edge banded.</p> <p>Table of Size 1500 x 750 x 750mm(wxdxh) with 3 drawer.</p> <p>Table of Size 1200 x 600 x 750mm (wxdxh) without 3 drawer.</p>	<p><u>5</u></p> <p><u>1</u></p>	<p><b><u>Nos</u></b></p> <p><b><u>Nos</u></b></p>		
<p>Providing modular particle board side unit. The top shall be made of 25 mm thick plain particle board duly edge banded and .5 mm thick backing laminate at the bottom with flat edges duly sealed with 2 mm thick PVC edge lipping. The sides made of 18 mm prelaminated particle board duly edge banded. size of side unit is:</p> <p>900 x450 x 725mm (wxdxh) -6 No's</p>	<p><u>6</u></p>	<p><b><u>No's</u></b></p>		
<p>Providing &amp; Fixing metallic key board tray of minimum size 510 x 350 x 55 mm made up of CRCA sheet, 1 mm thick, powder coated with minimum powder coating of 45 microns in desired shade of approved brand and manufacture fitted below work top by means of ball bearing with telescope slide of desired size complete as per the direction of Engineer in-Charge.</p>	<p><u>10</u></p>	<p><b><u>No's</u></b></p>		
<p>Providing &amp; Fixing CPU trolley made of size 220 x 250 x 250 mm having adjustable width and lockable castors at base made of 1.6mm thick sheet with powder coating of 45 microns</p>	<p><u>10</u></p>	<p><b><u>No's</u></b></p>		

minimum complete as per salient technical features specifications, drawings and directions of the engineer-in- charge				
<p>Providing &amp; Fixing Vertical modular partition panel laminated /upholstered of 72 mm thick &amp; 1220 mm. ht , snap on panel made of 12 mm prelaminated particle board duly edgebanded with raceway running at 2 levels one at skirting &amp; one above or below the worktop.</p> <p>1220 x 750 x 72mm (hxwxt)-4 No's 1220 x 900 x 72mm (hxwxt)-4 No's</p>	<p><u>40</u></p> <p><u>47</u></p>	<p><u>Sqft</u></p> <p><u>Sqft</u></p>		
<p>Providing &amp; fixing worktop made of 25mm thick pre laminated particle board duly edge banded &amp; 0.5 mm thick backing laminate at the bottom with flat edges duly sealed with 2 mm thick PVC edge lipping. Workstation of size.</p> <p>1200 x 600 x 25mm (wxdxt) -24 No's</p>	192	<u>Sqft</u>		
<p>Providing &amp; Fixing Vertical modular partition panel laminated /upholstered of 72 mm thick &amp; 1220 mm. ht , snap on panel made of 12 mm prelaminated particle board duly edgebanded with raceway running at 2 levels one at skirting &amp; one above or below the worktop.</p> <p>1220 x 600 x 72 mm- 12 No's</p> <p>1220 x 1200 x 72 mm (hxwxt)- 12No's</p>	<p><u>98</u></p> <p><u>196</u></p>	<p><u>Sqft</u></p> <p><u>Sqft</u></p>		

Providing & Fixing 3Drawer Unit (The Drawer Unit will be of dimension 720 (H)x390(W)x585(D)mm (Adjustable). The Drawer unit shall consist of 2drawers with locking arrangements and one filing. Drawer unit made of complete 18 mm prelaminated particle duly edgebanded with necessary hardware fittings.	<b><u>24</u></b>	<b><u>Nos.</u></b>		
Providing & fixing 10 mm Glass fins of size 600x 450mm having round edge	<b><u>12</u></b>	<b><u>Nos.</u></b>		
Providing & fixing 25 mm PLB fins.	<b><u>Rate only</u></b>			
Providing and fixing high back chairs made of 1" ERW pipe of 16 gauge seat and back is made of 12 mm hot press single ply and provided with 40/50 & 23 density 12 mm pure foam (Feather foam make) and covered with premium quality of leather / fabric. The chair with duo colour fabric combinations as per Engineer In Charge . The chair shall be provided with 120 mm BIFMA passed gas lift and conventional tilt mechanism with one lever control for lock and seat height adjustment. Plate thickness shall 2.5 mm and angle is 3~18 (BIFM passed) with poly urethane one pipe handle and nylon base having 1359 kg weight capacity as per BIFM standard. High back revolving chair sample to be approved by Engineer In Charge.	<b><u>Rates only</u></b>			
Supply of low back chairs made of 1" ERW pipe of 16 guage seat & back is made of mould poly urethane having 55 density and 12 mm hot press ply with bottom ABS covered. The chair with duo color fabric combinations as per EIC / Architect. The chair shall be provided with conventional tilt mechanism with one lever control for lock and seat height adjustment. Plate thickness shall 2.5 mm and angle is 3~18 (BIFM passed) PP single piece handle and nylon base having 1350 kg weight capacity as per BIFM standard. Low back revolving chair sample to be approved by Engineer in Charge.	<b><u>Rates only</u></b>			

<p>Supply of low back chairs made of 1" ERW pipe of 16 guage seat &amp; back is made of mould poly urethane having 55 density and 12 mm hot press ply with bottom ABS covered. The chair to be provided with duo color fabric combinations as per Engineer In Charge.</p>	<p><b><u>Rates</u></b> <b><u>only</u></b></p>			
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**Gross amount :**



## Terms & Conditions

1. The work shall be executed as per the approved drawings & the specifications.
2. The approved brands are Godrej, Delite Hi - Tech, Duaco, Howarth & Metafab for Schedule. The authorized agency/manufacturer may apply.
3. Time is the essence of the contract, hence the work is to be completed within 30 days after the issue of the work order.
4. The colour pattern shall be got approved through the Engineer In charge.
5. The joinery of the partitions & the work-stations has to be perfect Inline, plumb & frames grouted wherever feasible.
6. In case of any damage to the wall/ floor in the bldg., the agency shall have to make good the same.
7. In case of delayed execution of work, penalty @ 1% per week shall be levied.
8. No running/ advance payment shall be made to the agency. Final payment shall be released within 10 days of the submission of the bill.
9. Security equivalent to 10 % of the value of work shall be retained for a period of six months & released provided there is no deficiency noticed during the defect liability period.
10. No T & P shall be issued by the Board.
11. The agency must employ its bonafide, honest & well behaved workers. In case of any incident of theft, burglary, mischievous deeds, damage/ loss to the Board's property by the workers of the agency, it shall be solely responsible & the loss shall be borne by it.
12. In case any dispute, Chairman CBSE shall be the sole Arbitrator & his decision shall be binding on both the parties.

Accepted by me

Sign. of Prop./Manager

Seal of firm

Add. \_\_\_\_\_

Tel./Mob.No. \_\_\_\_\_